



OTC Insurance Brokers Inventory Checklist

Living Room	
Article	Estimated Value
Chesterfield	
Chair(s)	
Lamp(s)	
Table(s)	
CD player	
Stereo	
Television	
Rug(s) and carpet(s)	
DVD player	
Clock(s)	
Paintings, pictures	
Curtains, drapes	
Piano	
Other musical instruments	
Other	
Total	\$
Dining Room	
Table	
Chair(s)	
China cabinet	
Silverware	
Serving table	
Rug(s) and carpet(s)	
Curtains, drapes	
Electrical appliances	
Other	



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Total	\$
Family Room	
Chair(s)	
Curtains, drapes	
Chesterfield	
Table(s)	
Lamp(s)	
Desks	
Computer	
Other	
Total	\$
Kitchen	
Chair(s)	
Table	
Dinette set	
Electrical appliances	
Dishes	
Cutlery	
Utensils	
Pots and pans	
Microwave	
Stove	
Refrigerator	
Other	
Total	\$
Bathrooms	



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Total	\$
Patio	
Total	\$
Bedroom #1	
Chair(s)	
Bed(s)	
Bedding	
Night table	
Dressing table	
Bench	
Chest of drawers	
Mirror(s)	
Rug(s)	
Lamp(s)	
Television	
Clock(s)	
Curtains	
Drapes	
Other	
Total	\$
Bedroom #2	
Chair(s)	



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Bed(s)	
Bedding	
Night table	
Dressing table	
Bench	
Chest of drawers	
Mirror(s)	
Rug(s)	
Lamp(s)	
Television	
Clock(s)	
Curtains	
Drapes	
Other	
Total	\$
Bedroom #3	
Chair(s)	
Bed(s)	
Bedding	
Night table	
Dressing table	
Bench	
Chest of drawers	
Mirror(s)	
Rug(s)	
Lamp(s)	
Television	
Clock(s)	
Curtains	
Drapes	



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Others	
Total	\$
Bedroom #4	
Chair(s)	
Bed(s)	
Bedding	
Night table	
Dressing table	
Bench	
Chest of drawers	
Mirror(s)	
Rug(s)	
Lamp(s)	
Television	
Clock(s)	
Curtains	
Drapes	
Others	
Total	\$
Linens and Clothing	
Coats	
Raincoats	
Jackets	
Suits	
Dresses	
Sport coats	
Shirts	
Slacks	
Sweaters	
Blouses	



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Slacks	
Skirts	
Belts	
Handkerchiefs	
Socks	
Hosiery	
Ties	
Underwear	
Lingerie	
Sleepwear	
Shoes	
Boots	
Rubbers	
Slippers	
Hats	
Handbags	
Sportswear	
Sheets	
Pillow cases	
Spreads	
Quilts	
Blankets	
Towels	
Face cloths	
Other	
Total	\$
China / Crystals	



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Total	\$
Silver / Jewellery / Collections	
Total	\$
Basement / Garage / Tools	
Total	\$
Miscellaneous	



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Total	\$

SUMMARY

Living room total: _____

Family – recreation room total: _____

Kitchen total: _____

Bathroom(s) total: _____

Veranda or patio total: _____

Bedroom no. 1 total: _____

Bedroom no. 2 total: _____

Bedroom no. 3 total: _____

Bedroom no. 4 total: _____

Other rooms total: _____

Linens and clothing total: _____

China and crystal total: _____

Silver, jeweler, furs, collections total: _____

Basement and garage total: _____

Miscellaneous total: _____

GRAND TOTAL \$ _____

Present Insurance \$ _____

Additional Insurance Needed \$ _____



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Once you've completed your inventory checklist you can scan it upload it at <http://otcinsurance.ca/checklist-upload/>.

Or you can fax a hard copy to us at: (902) 481-1812

If you have any questions please give us a call at (902) 481-0700 or toll-free (888) 295-7474 across NS.